

## 2021-2022 MonmouthCares Community Resource Development Funds Application Review

Applicant: \_\_\_\_\_  
 Reviewer: \_\_\_\_\_ Review Date: \_\_\_\_\_

Narrative	Points	Notes
<b>Organization Mission &amp; History (15 points)</b> <ul style="list-style-type: none"> <li>○ Mission is keeping with mission and values of MonmouthCares</li> <li>○ Mission encompasses service population of MonmouthCares</li> <li>○ Organization has expertise with need(s) to be addressed and proposed service</li> <li>○ Organization has strong connection to community</li> </ul>		
<b>Project Description (60 points total)</b> <ul style="list-style-type: none"> <li>○ <u>Unmet Need (10 points)</u> <ul style="list-style-type: none"> <li>○ The need that is being targeted is clearly defined and outlined</li> <li>○ Need linked to a referenced needs assessment</li> </ul> </li> <li>○ <u>Proposal to Meet Need (20 points)</u> <ul style="list-style-type: none"> <li>○ Targeted population is clearly defined and proposal outlines expected number of youth and families to be served</li> <li>○ Hours of operation, staffing requirements, and location(s) are clearly outlined</li> <li>○ Project activities and services are well defined. Applicant explains how these will address the unmet needs they have identified as their target</li> </ul> </li> <li>○ <u>Outcome Management (15 points)</u> <ul style="list-style-type: none"> <li>○ Expected outcomes and deliverables are defined and methods of measurement are clearly described</li> <li>○ Outcomes are reasonable within specified time frame</li> <li>○ Quality assurance efforts were outlined</li> </ul> </li> <li>○ <u>Sustainability (15 points)</u> <ul style="list-style-type: none"> <li>○ Proposal explains how the project will be sustained on an on-going basis</li> </ul> </li> </ul>		
<b>Project Budget</b>		
<b>Budget (25 points)</b> <ul style="list-style-type: none"> <li>○ Costs are reasonable</li> <li>○ Adequate substantiation of costs</li> <li>○ Funds have been identified to cover all expenses</li> <li>○ Funding is used towards direct services for youth.</li> <li>○ Funding should not be used to “purchase” services for individuals or families.</li> </ul>		
<b>Total Points</b>		