



## **Community Resource Development Funds – Frequently Asked Questions**

- **What restrictions are in place for how the funds can be utilized?**
  - CRD funds are intended to support new or existing activities or services offered by community organizations that directly promote child and family wellbeing, safety, and health. These funds are not intended to purchase services directly for specific individuals or families and funds cannot be used to supplement contracted DCF services. CRD funds can also not be used to acquire or maintain fixed assets, such as land, buildings, vehicles, and equipment.
  
- **Does the length of the grant run for a full calendar year after applicants is approved?**
  - No, due to state funding restrictions, this funding becomes unavailable after June 30<sup>th</sup>, 2023. Applicants can receive reimbursement for services or supplies up until that date, but not after. Funding is expected to become available on July 1<sup>st</sup>, 2022, for applicants to begin to implement their proposal.
  
- **Is a proposal with more than one concept or program acceptable if remaining under the \$68,678.46 limit?**
  - Yes, however submitting a proposal for each concept or program independently will allow each to be reviewed as a separate proposal from the other. If multiple project ideas appear in one submission they will be reviewed together, each being considered alongside the concepts included in the same proposal.
  
- **Is there a minimum proposal amount applicants can request?**
  - No.
  
- **Can funding go to multiple agencies?**
  - Yes, in the past the Review Panel has selected multiple proposals to fund from various agencies in the same fiscal year.
  
- **Do youth who will be served by this funding have to be enrolled with MonmouthCares?**
  - No, these funds are not intended to target only CMO enrolled youth.
  
- **Do you have to be a Medicaid provider to apply?**
  - No. We do ask this be specifically stated in our rationale, but it is not required to receive funding.
  
- **Does the agency applying have to be headquartered in Monmouth County?**
  - No, but the project and persons served must target Monmouth County youth and families.



- **If targeting a specific town or area, should we include data that outlines why this geographic area is targeted for services?**
  - Yes, although MonmouthCares has identified needs through its review of relevant needs assessments and made that available to applicants, applicants are expected to include data relating to the need and why the proposed project will occur in that specific area/town.
  
- **What qualifies for “Set of financial statements (at least 6 months)”?**
  - A recent audit or an agency income/expense report showing at least 6 months activity are both accepted.
  
- **Is there a page/character/word limit, or a recommended limit for the narrative section?**
  - There is not a page/character/word limit nor a recommendation for such.
  
- **Is there a limit on margins, font, or type-size?**
  - There is not. We do recommend applications use Times New Roman and font size 12 so that all applicants are easily readable.
  
- **Do you want paper copies of the proposal sent to MonmouthCares?**
  - No, currently we are accepting electronic submissions to [cmajczan@monmouthcares.org](mailto:cmajczan@monmouthcares.org). We prefer PDF format when submitting the application.
  
- **Sustainability**
  - Each applicant should describe in detail their plan of how these services or activities will be funded once the initial grant period is over. If fundraising is part of the sustainability plan provider should outline past fundraising capabilities and outline how the service will be supported past the funding period as well as other sources of funding that will be used to continue the service or activity being applied for.
  
- **When will we hear about our application?**
  - Children’s System of Care will notify MonmouthCares of funding approval and anticipates all funded projects be implemented but July 1<sup>st</sup>, 2022, contingent upon NJ state budget approval.
  - MonmouthCares will notify all approved recipients as well as follow up with all applicants who were not selected after we receive confirmation from CSOC.